Author Instructions

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To help us keep costs low and provide rapid publication, we ask our authors to create their articles in LaTeX or Microsoft Word. We encourage you to use LaTeX but we also accept manuscripts in Word. The final output will be three versions of your article: a journal article, a book, and an e-book version. To help you further, please adopt the following guidelines:

General Instructions

Abstract

Please provide an abstract to the article of approximately 200 words. It should describe what the paper reviews and for whom it is of interest. The cover text in the printed book version will be based on the abstract. The abstract will also appear in various online and printed abstract journals.

References

A list of references must be provided at the end of the paper. Depending on the journal you will publish in, the reference style will be alphabetical or numerical. Now publishers will provide you with this information. Please also ensure that every reference is cited in your text. It is very important that you supply as complete a reference as possible and that it is structured in the manner requested. Please see examples of each style below:

Alphabetical reference style:

Example:

> Reis, R. and P. C. Stocken (2007), 'Strategic consequences of historical cost and fair value measurements'. *Contemporary Accounting Research* **24**(2), 557–584.

Possible in-text citations for this reference are: "Reis and Stocken [2007]" or "[Reis and Stocken, 2007]"

When there are *three or more* authors, the in-text citation will use "et al.". So, for example, the in-text citation for the following reference:

> Nickell, S., L. Nunziata, W. Ochel, and G. Quintini (2002), 'The Beveridge-curve, unemployment and wages in the OECD from the 1960's to the 1990's'. In: P. Aghion, R. Frydman, J. Stiglitz, and M. Woodford (eds.): *Knowledge, Information, and Expectation in Modern Macroeconomics*. Princeton: Princeton University Press, pp. 394–431.

would be: "Nickell et al. [2002]" or "[Nickell et al., 2002]"

Numerical reference style:

Example:

> [1] N. Linial, A. Samorodnitsky, and A. Wigderson, "A deterministic strongly polynomial algorithm for matrix scaling and approximate permanents," *Combinatorica*, vol. 20, pp. 545–568, 2000.

The in-text citation for this reference should be: "[1]"

If you are using our LaTeX style files, please see the special instructions pertaining to the particular style file you use.

Figures, Tables, and Captions List

All graphics should be submitted as separate files, preferably in Encapsulated PostScript. By default we will use colour figures in the PDF files available online but print in black and white. When

supplying colour figures or halftones (photos), ensure that there is sufficient contrast to enable clear black and white printing and please refrain from referring to specific colours in your text. Use either Times New Roman or Arial typefaces on all your figures. Do not put boxes around your figures to enclose them. Halftones should be supplied in 300 dpi resolution.

Consecutive Numbering of Parts

All manuscript pages, footnotes, equations, and references should be labelled in consecutive numerical order. Illustrations and tables should be cited in the text in numerical order.

Referring to the Work itself

Because we publish your article in three different formats, we would like to ask you to not use journal- or book-specific terms such as "chapter", "article", "book", "paper" etc. Instead, please refer to your article as a "monograph", "tutorial", "review", or "survey", and please use "section" instead of "chapter".

Keywords

Please feel free to assign any keywords and/or subject-specific keywords such as JEL codes to your article.

Manuscript submission

When your article has been accepted for publication, please provide the manuscript source files, a PDF file of the manuscript, and the source files for figures and tables.