Single Graduate Assignment Process

Eligibility

Only officially, admitted or currently registered full-time graduate students are permitted to apply for single graduate student housing. Failure to register as a full-time graduate student for either fall or spring terms or any change in student status may result in the loss of eligibility for campus housing. Non-student affiliates and special students may be assigned to campus housing when applications from full-time students have been depleted.

The Process

The application form is available to be completed and submitted online. A hardcopy application form is also sent to students as part of the Practical Planning Guide for New Graduate Students booklet, however, students are STRONGLY encouraged to use the online form. Please submit only one application (either on-line or paper). If applying on-line, you will receive an e-mail receipt that the application was submitted. Indicate your choices in order of preference on the application before the deadline in order to participate in the housing lottery. The purpose of this lottery is to establish waiting list order for the submitted applications. Any applications received after 5:00 p.m. on the deadline date will be added chronologically to the end of this waiting list by the date it is received. Assignments are made according to waiting list position, beginning with number one. The assignment process begins soon after the May 1 lottery date and continues through the summer until the end of August. As of August 31, the waiting list is invalidated, and those still interested in housing must reapply on September 1.

When your application is reached, you will be contacted at the current address you have provided on your application, either by telephone, fax, e-mail, mail, or cable. You will be given two days to accept or refuse this assignment. No response to an assignment will result in loss of the assigned space and removal from the waiting list. A written acceptance will incur rent responsibility. You still must tell us if you are canceling. See below for information on cancellation of an accepted assignment.

All efforts will be made to accommodate you on the date you have requested to be housed on your original application. Please make sure the date on your request allows time for your departmental orientations. Once you accept a housing assignment, a request to change your occupancy to a later date is not permitted. Changes to an earlier occupancy date may be accommodated if the space is available, but this will result in a fee of $50.00 for processing the changes.

The length of residency for all new students assigned to campus housing is limited, as detailed below. Room charges will begin on the assigned date of occupancy regardless of the date you actually begin occupancy. Accepting a housing assignment and leaving it vacant or allowing another person to occupy it is not permitted.

Shipments of your belongings cannot be accepted before your arrival.

Lottery Deadlines

Continuing Graduate Students: Last Business Day in February (5pm)

New Incoming Graduate Students: Last Business Day in April (5pm)

Length of Residency

Students assigned from the May 1 lottery waiting list and assignments made through November 30:

Ashdown House and Green Hall: New first year students assigned to these buildings must commit to financial responsibility from the date of occupancy through August 15 of the following year. To cancel an assignment prior to occupancy, the student must do so within five business days of the original acceptance. If the assignment is cancelled after five business days, a $250 fine will be assessed to your Bursar account.

Tang Residence Hall and Edgerton House and Sidney & Pacific: New first year students assigned to these buildings must commit to financial responsibility from the date of occupancy through August 15 of the following year and the contract cannot be cancelled during this time. To cancel an assignment prior to occupancy, the student must do so within five business days of the original acceptance. If the assignment is cancelled after five business days, a $250 fine will be assessed to your Bursar account.

NW 30: Students assigned to this building must commit to financial responsibility from September 1 through June 1 of the following year and the contract cannot be canceled during this time. To cancel an assignment prior to occupancy, the student must do so within five business days of the original acceptance. If the assignment is cancelled after five business days, a $250 fine will be assessed to your Bursar account. Please note housing extensions are not granted in this building. Summer Housing is not available.

Students who decide not to attend MIT or not to occupy their assigned space must notify the Housing Office. Failure to do so will result in charges and/or fines.

All first year students assigned to Ashdown House, Edgerton House, Green Hall, Tang Residence Hall and Sidney & Pacific between June 1 and November 30 in Single Graduate Student Housing receive a nonrenewable assignment and will end on August 15. Assignments made between December 1 and May 31 will be non-renewable, but will expire one year later (e.g., 18 months).

Non-renewable residents will receive notification at the start of the Spring Term with instructions to enter a "Continuing Student Lottery." This lottery will establish waiting list position to assign renewable housing on campus that would offer a residency as long as the eligibility requirements are met. Tang Residence Hall and NW 30 is not an option for continuing student assignments.

Applications or requests for further information should be referred to:

Graduate Housing Office
MIT Room E32-133
77 Massachusetts Avenue
Cambridge, MA 02139-4307
617 253-5148
FAX 617 252-1001
graduatehousing@mit.edu

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